

<b>School-Selected DTSDE Tenet</b>		<b>REVIEWER FEEDBACK</b>
<b>A1. DTSDE Pillar</b>	1D Systems and Organizations	-
<b>A2. DTSDE Sub-Pillar (if applicable)</b>	Attendance	-
		<b>REVIEWER FEEDBACK ON BASELINE DATA</b>
<b>B1. Baseline Data: Provide the most recently available information.</b>	As of the 2018-2019 school year, 34% of students (186 students out of 534) missed 20 days or more of school. To a greater extent, 61 students or 11% missed 40 days or more of school.	
		<b>REVIEWER FEEDBACK ON GOAL</b>
<b>C1. SMART (Specific, Measurable, Attainable, Relevant, and Timely) Goal</b>	By June of 2020, we will decrease our percentage of students missing 20 days or more by 5 points to a total of 29% (26 students) and students missing 40 days or more by 2.5 points to 8.5%	
		<b>REVIEWER FEEDBACK ON AREA(S) OF NEED</b>
<b>D1. Area(s) of Need: Indicate the area(s) of need that have emerged in the SCEP Development Team's review of data, practices, and resources, that if addressed, could result in improvements towards this goal.</b>	We recognize the connection between attendance and the school environment and strive to decrease the number of students who miss 20 days or more and 40 days or more. The school needs a more focused system to track and look for patterns regarding attendance data to implement safeguards for chronically absent students to improve regular attendance.	

<b>E1. Action Plan - August 2019 through January 2020</b>			
<b>E2. Start Date: Identify the projected start date for each activity.</b>	<b>E3. End Date: Identify the projected end date for each activity.</b>	<b>E4. Steps to Address Areas of Need and Achieve Goal: In each cell below, identify the steps the school will take, in chronological order, between August and January to make progress towards this goal.</b>	<b><u>REVIEWER FEEDBACK ON ACTIVITIES</u></b>
9/5/2019	10/4/2019	School attendance team (START) will review prior year's attendance data to identify additional supports for identified attendance patterns for students, and the team will make teachers aware of the information.	
9/5/2019	9/5/2019	START team will create and send home an opening of school attendance letter to all families regarding our attendance policy. Will include this in parent handbook.	
9/19/2019	1/4/2020	START will meet bi-weekly to coordinate efforts to address students who are chronically absent.	
9/5/2019	1/4/2020	The school will use a data system that allows individual attendance to be accessed and sorted easily.	
9/26/2019	9/26/2019	Designated school staff will have an information table at open house regarding attendance (with handouts).	
9/27/2019	1/3/2020	Designated school staff will review attendance data to identify trends and students who are at risk of being chronically absent, and will share with teachers.	
10/1/2019	1/3/2020	Classroom teachers will make contact with families of students with at-risk attendance patterns in order to build a strong relationship with students and families to improve regular attendance.	
10/7/2019	1/3/2020	Designated school staff will work with teachers to develop and implement action plans to address identified attendance trends. These action plans will include activities, such as incentives, celebrations, home visits, and supportive services.	
10/7/2019	10/7/2019	Social website manager will include attendance information/policy on school social media page.	
10/7/2019	10/7/2019	Administration will send out auto-call reminding parents about the importance of regular attendance.	
10/31/2019	10/31/2019	Will send a friendly "nudge letter" to students who have missed four days of school by the 40th day of school.	

			<b>REVIEWER FEEDBACK ON BENCHMARK(S)</b>
<b>F1. Mid-Year Benchmark(s) - Identify what the school would expect to see in January to know it is on track to reach its goal. While this can be descriptive, schools should use quantifiable data when applicable.</b>	By January of 2020, no more than 29% of students will have missed less than ten days or more of school.		
<b>G1. Action Plan - January 2020 through June 2020</b>			
<b>G2. Start Date: Identify the projected start date for each activity.</b>	<b>G3. End Date: Identify the projected end date for each activity.</b>	<b>G4. Steps to Address Areas of Need and Achieve Goal: In each cell below, identify the steps the school envisions taking in the second half of the school year IF it determines that the August to January steps have been successful.</b>	<b>REVIEWER FEEDBACK ON ACTIVITIES</b>
1/4/2020	1/4/2020	START will continue to monitor, bi-weekly, the chronically absent and possibly modify the interventions used to improve attendance.	
1/7/2020	1/10/2020	START will analyze 15-week attendance report sent by IS Department.	
1/10/2020	1/10/2020	START will analyze data, by classroom, to determine if there are any trends by teachers.	
1/10/2020	6/10/2020	Classroom teachers will make contact with families of students with at-risk attendance patterns in order to build a strong relationship with students and families to improve regular attendance.	
1/30/2020	1/30/2020	School leaders will work with teachers where there is high student attendance and low student attendance to determine if there are practices that can be used elsewhere in the school.	
1/30/2020	1/30/2020	School leaders will also explore reasons why students may be less likely to attend some classes rather than others and consider solutions to promote improved attendance.	
2/10/2020	6/10/2020	START will implement celebrations for improved attendance.	
6/10/2020	6/10/2020	School leaders will analyze year-long attendance data to see if school reached its goal to increase attendance.	